

LEE WOO SING COLLEGE
THE CHINESE UNIVERSITY OF HONG KONG
“WS PEOPLE FUND” DONATION FORM

Note: Please complete this donation form and mail to
College Office, Lee Woo Sing College, The Chinese University of Hong Kong, Shatin, N.T. Hong Kong
For enquiry, please e-mail Lee Woo Sing College at wscollege@cuhk.edu.hk or call (+852) 3943 1504.

Part 1 - Donor Particulars

Donor Name: (Prof./Dr./Mr./Ms./Mrs.)	English: _____ (Full name in capital letter) 中文: _____ <input type="checkbox"/> I wish my gift to be “Anonymous”
Donation Receipt:	<input type="checkbox"/> Yes, name of donation receipt: _____ or <input type="checkbox"/> same as donor name <input type="checkbox"/> No, donation receipt is not required. Donation in the amount of HK\$100 or above will be issued with an official receipt by The Chinese University of Hong Kong for tax exemption. The receipt will be sent to the address below.
Contact Method:	Name of contact person: _____ (if different from donor name) Mobile phone no.: _____ Email address: _____
Correspondence Address:	In English: _____; or 中文: _____
Are you alumni of CUHK:	<input type="checkbox"/> Yes (Graduation year: _____; College: _____; Major Programme: _____) <input type="checkbox"/> No

Part 2 – Donation Method

To: WS People Fund - I am pleased to donate HK\$ _____ by

Crossed cheque payable to “The Chinese University of Hong Kong” or 「香港中文大學」
Cheque number: _____; Name of the Bank: _____

By credit card payment (Please complete **Part 4** of the donation form)

Guidance notes on making credit card payment:

1. Only Visa and Master cards are accepted;
2. Please provide all the information requested to ensure prompt processing of your payment;
3. Please double check and make sure all the information written on this form is correct;
4. The signature to be signed on this form should match with the bank record of the cardholder.

Please “✓” the appropriate box.

Part 3 - Donation Purpose

I would like designate my donation to support WS People Fund in the following area:

College development

College scholarships

Part 4 – Credit Card Payment Authorization

To: WS People Fund - I, the undersigned, hereby authorize The Chinese University of Hong Kong to debit from my credit card account per details below for donation payment to the Fund.

Total Amount to be Debited:	HK\$ _____ <input type="checkbox"/> One-off donation <input type="checkbox"/> Monthly from _____ to _____ (MM/YYYY) <input type="checkbox"/> Quarterly from _____ to _____ (MM/YYYY) <input type="checkbox"/> Annually from _____ to _____ (YYYY)
Credit Card No.:	_____ - _____ - _____ - _____
Card Expiry Date:	___ / ___ (MM / YY)
Name Printed on Credit Card:	_____
Signature of Card Holder:	_____ (Please use authorized signature as on your credit card)

Part 5 – Personal Information Collection Statement

The information collected in this form will be used for purposes of donation and other related activities. No personal data shall be disclosed to other organizations or individuals without your prior consent.

You have the right to request access to and correction of information about you held by us. If you wish to access or correct your personal data, please e-mail to wscollege@cuhk.edu.hk.

I do not wish to be contacted by Lee Woo Sing College for direct marketing purposes relating to solicitation of donations and / or promotion of activities of the College.

Signature of Donor: _____

Date: _____

For Office Use

Received by: _____ Signature: _____ Date: _____

Please “✓” in appropriate box

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