

## Let's Sport

### Sponsorship Programme for Off-Campus Sports Events and Competitions

#### 1. Introduction

- 1.1 'Let's Sport' is a new sponsorship program to encourage students to stay healthy and to keep fit through exercise and sports participation. It supports students from Lee Woo Sing College, CUHK to participate in various kinds of sports events or competitions.
- 1.2 The College would sponsor partial application fee for individual student who participates in sports events / competitions organized by organization(s) outside CUHK campus.
- 1.3 All undergraduate students of Lee Woo Sing College are eligible to apply for 'Let's Sport'. Each student can submit a maximum of 2 applications during each application period (from 1<sup>st</sup> September to 31<sup>st</sup> August of the following year), with both successful and failed applications included.
- 1.4 The subsidy amount for each student per activity is **a maximum of HK\$300 or 50% of the enrollment fee, whichever is lower**. For team event / competition, the subsidy amount will be the cost of the team divided by the number of applicants within the same team.
- 1.5 The quota for each application period is 60 on a first-come-first-served basis. Lee Woo Sing College reserves the final right of approving every application.

#### 2. Guidelines on Application and Reimbursement

- 2.1 Interested LWS students are invited to read Appendix 1 for the detailed procedures of 'Let's Sport' Subsidy Programme.
- 2.2 All application for subsidy should be submitted **at least 10 working days before the date of each sports event / competition**. Applications for sponsorship on sports club membership and training courses / workshop are not considered. Applicants will be notified within 10 working days after successful submission of web form.
- 2.3 Students are encouraged to join sports events / competitions in Hong Kong organized by the following statutory institutions:
  - (a) Government departments;
  - (b) National sports associations under Sports Federation & Olympic Committee of Hong Kong, China ([http://www.hkolympic.org/national\\_sport.php?language=en](http://www.hkolympic.org/national_sport.php?language=en));
  - (c) Non-profit organizations; or
  - (d) Charitable institutions.Applications for sponsorship on sports events / competitions organized by other institutions are subject to endorsement from an ad-hoc committee comprised of Chairperson of Sports and Physical Education Committee, PE lecturers and representatives from the College Office of Lee Woo Sing College.



- 2.4 Students should consider their own ability and physical condition prior to enrollment in such events / competitions. The College is not liable for any physical injuries of students related to the participation of any sponsored sports events / competitions. **Students are required to acknowledge the position of the College via the online application form.**
- 2.5 Applicants who receive similar subsidies from other parties (e.g. sports clubs, other colleges, associations under Sports Federation & Olympic Committee of Hong Kong, China, etc.) for the same event / competition will be treated as withdrawal from 'Let's Sport' Subsidy Programme. Applicants receiving double subsidies will not be allowed.
- 2.6 Successful applicants must submit **a brief report with around 100 - 200 words (in English)** and **minimum 3 photos or videos** within 10 working days upon completion of the applied events / competitions. The College will start the reimbursement procedure only after receiving reports and original receipts (or proofs of participation) of concerned sports events / competitions.
- 2.7 All reimbursement will be proceeded through bank account transfer. Student must provide correct bank account information during submission of web form application.
- 2.8 All successful applicants may be invited to present and share their experience during College event(s) or on promotional channels.

Should you have any enquiries regarding application procedures and progresses, please contact the College at [wscollege@cuhk.edu.hk](mailto:wscollege@cuhk.edu.hk) or 3943 1504.

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### Appendix 1: Application and Reimbursement Procedures

